

Unclaimed Property Held In The Name of the Deceased

The Virginia Department of the Treasury's Unclaimed Property Division may be holding lost stocks, bonds, dividends, utility deposits, insurance claims, uncashed paychecks and more in the name of the deceased.

Be Informed.

Finding and claiming unclaimed property in Virginia is FREE!
Visit www.VaMoneySearch.org.



What If I Do Not Have Access To a Computer?

If you do not have access to a computer, you can complete a claim form with (1) the deceased's information, (2) your information, (3) your current mailing address, and (4) previous mailing addresses for the deceased. You can find this form below.

Please be prepared to provide copies of the following documents for the Division of Unclaimed Property to pay the estate of the deceased:

- Signed and completed claim form
- Current Certificate of Qualification, Letter of Administration, or Small Estate Affidavit
- Executor/administrator/designated successor's photo identification
- Proof of address associated with the owner's property
- Tax identification number if there was an estate.

Allow up to 60 days after we receive all required documentation to process your claim. You may be asked to supply additional information. If more information is required, please allow additional time.

Part 1. Enter in the information about the deceased: full name, name of spouse (if any) any former names used, social security number, date of birth and date of death. This information will be used to search our records and locate all accounts for the deceased.

Part 2. Enter in your contact information: full name, your social security number or the federal tax id for the estate (if any). In order to act as the claimant for the deceased person, you must have been appointed by the court as the Executor, Administrator, or Personal Representative. If none of these is applicable, please complete the Virginia Small Estate Act Affidavit and identify the Designated Successor and list all heirs entitled to receive from the decedent's estate (consult an attorney at law if you need help with this process). Check one of the four boxes to indicate the capacity in which you are acting for the deceased.

Part 3. Provide your current mailing address, daytime phone number and an email address if you would like to be contacted by email.

Part 4. Provide all previous addresses in Virginia for the deceased; attach another page if needed.

Part 5. Please read and sign the affidavit. This indicates that in filing this claim, you are authorized to act on behalf of the deceased person in the capacity identified in Part 2 above. This affidavit incorporates all accounts reported for the deceased owner that you are entitled to claim. Please include photocopies of the requested documents as outlined below.

Documents to Attach to this Claim Form (provide all of the documents from any one section)

1. If the estate is currently in probate or was probated:

- Certificate of Qualification/Letter of Administration
- the owner's death certificate,
- tax identification number for the estate, and
- a photocopy of the executor/administrator's identification.

2. If the estate was not probated but the deceased has a will:

- a copy of the will
- a completed Virginia Small Estate Act Affidavit (Va. Code §64.1-132.1 & 132.2).
- the owner's death certificate
- the obituary, and
- a photocopy of the person claiming on behalf of all heirs.

3. If the deceased had a pour over will and the estate was paid into a trust:

- a copy of the will
- copy of the trust or certificate of trust
- tax identification number for the trust
- photocopy of trustee's identification.

4. If the deceased did not have a will and you are a legal heir:

- a completed Virginia Small Estate Act Affidavit (Va. Code §64.1-132.1 & 132.2),
- the owner's death certificate,
- the obituary, and
- a photocopy of the person claiming on behalf of all heirs.

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